

## ELEMENTARY SCHOOL DISCIPLINE POLICY

The staff of Sugar Creek Charter School has the desire to create a safe, positive environment so students can learn. We have developed a discipline plan that will allow students to be rewarded for appropriate behavior and receive negative consequences for inappropriate behavior. The following policy has been established to help all students achieve self-discipline.

Elementary School Rules are posted and explained to students:

- Follow directions the first time given**
- Get attention the right way**
- Keep hands, feet, and mouth to yourself**
- Transition quickly and quietly**
- Be in “Learning Position” at appropriate times**

*When students follow the rules, they will receive various positive incentives designed to encourage appropriate student conduct. Such programs include the Student of the Day and the Classroom Positive Behavior Management Systems.*

**If a student breaks a rule, the following hierarchy of consequences will be followed:**

- |                 |   |
|-----------------|---|
| <b>Green</b>    | Student is practicing appropriate behavior and will be rewarded   |
| <b>Yellow</b>   | Student is not demonstrating appropriate behavior and receives a warning  |
| <b>Blue</b>     | Student is continuing to demonstrate inappropriate behavior and will lose 10 minutes of prime time  |
| <b>Red</b>      | Student is continuing to demonstrate inappropriate behavior. He/she will lose 15 more minutes of the prime time and write a note home. This note must be signed by a parent/guardian and returned the next day. |
| <b>No Cards</b> | Student will receive an office referral which may result in the assignment of In School Suspension.   |

Chronic, disruptive behavior will not be tolerated because it keeps other students from being able to learn. Students who show a pattern of chronic, disruptive behavior demonstrated through two In School Suspensions and two Out of School Suspensions and failure to successfully complete a school re-entry plan can be recommended to the school Board of Directors for exclusion.

*Note: Extremely disruptive behavior or crisis situations such as vandalism, defiance, or threat of a physical nature, as well as safe schools issues will result in overriding the above steps. Refer to the Safe School Policy.*

### Appeals Process for the Discipline Policy

If you have a concern or complaint, please follow this process:

1. Try to solve the problem with the teacher.
2. Talk to the Dean of Students
3. Take your concern to the Assistant Director
4. In written form, contact the School Director