

## Middle School Discipline Policy

The staff of Sugar Creek Charter School has the desire to create a safe, positive environment so students can learn. We have developed a discipline plan that will allow students to be rewarded for appropriate behavior and receive negative consequences for inappropriate behavior. The following policy has been established to help all students achieve self-discipline.

### **Middle School Rules are posted and explained to students:**

- Follow directions the first time given.
- Keep hands, feet, and mouths to yourself.
- Get attention the right way.
- Transition quickly and quietly.
- Be prepared for each class.

### **If a student breaks rules the following hierarchy of consequences will be followed:\***

- Step 1           Reminder of rule that is being broken
- Step 2           One minute skill-builder
- Step 3           An infraction slip is issued

*\*Note: Overriding of the above steps will be for extremely disruptive behavior or crisis situations only; such as, vandalism, extreme defiance/insubordination, or threat of a physical nature, as well as safe school issues. Refer to the Safe Schools Policy.*

If a student demonstrates unacceptable behavior he/she will receive an infraction. A copy of the infraction is given to the student to take home. It is the student's responsibility to ensure that their parent receives the infraction form. This will serve as the only official notification that the infraction has been issued.

The following schedule will be followed concerning the accumulation of infractions.

- 5 Infractions           In School Suspension – Call home
- 10 Infractions         In School Suspension – Call home
- 15 Infractions         Out of School Suspension- Meeting with student parent, Mr. Bridges, and teachers working with the student to discuss and complete a re-entry agreement.
- 20 Infractions         Out of School Suspension
- 25 Infraction          Meeting with Mr. Bridges to examine behavior contract

Chronic, disruptive behavior will not be tolerated because it keeps other students from being able to learn. Students who show a pattern of chronic, disruptive behavior demonstrated through two In School Suspensions and two Out of School Suspensions and failure to successfully complete a school re-entry plan can be recommended to the school Board of Directors for exclusion.

### **Appeals Process for the Discipline Policy**

If you have a concern or complaint, please follow this process:

1. Try to solve the problem with the teacher
2. Talk to the Dean of Students
3. Take your concern to the Assistant Director
4. In written form, contact the School Director